



State of Alabama

The Alabama Board of Electrical Contractors

2777 Zelda Road

Montgomery, AL 36106

(334) 240-7232

Fax (334) 263-6115

www.aecb.alabama.gov

MINUTES

Board Meeting

March 13, 2017

The Alabama Board of Electrical Contractors met on Monday, March 13, 2017, at the Board's Office located at 2777 Zelda Road, Montgomery, Alabama, in order to conduct business. Those members in attendance were as follows: Mr. Jay Stutts (Chair), Mr. Mike Custred (Vice Chair), Mr. Chuck Turner, Mr. Richard Meadows, Mr. Bruce Taylor and Mr. Terry Wallace. Board members not in attendance were Mr. Mark Lamborne, Mr. Ron Weaver and Mr. Gary Reaves. Also in attendance were Mr. Keith Warren (Executive Director), Ms. Hendon Coody (General Counsel), Mr. Randy Barrows (Administrator), Mr. Mike James (Investigator) and Ms. Renee' Reames (Executive Secretary to Mr. Warren, Executive Director, and serving as recording secretary).

The meeting was called to order at 10:00 a.m. by Mr. Stutts, Board Chair, and a quorum was present to conduct business. The meeting was advertised on the Board's web site, www.aecb.alabama.gov, and the Secretary of State's website, www.sos.alabama.gov, in accordance with requirements of the Alabama Open Meetings Act.

The minutes from the January 23, 2017 regularly scheduled meeting were presented for the Board's approval. The Board members were provided a copy of the minutes prior to the meeting for their review. Mr. Turner made a motion to approve the November minutes as presented. The motion was seconded by Mr. Wallace and unanimously approved by the Board.

Mr. Warren presented the Executive Director's Report that included a line item financial report of expenditures and revenue as of February 2017 (report filed for viewing in the Board's official Book of Minutes). Mr. Warren also reported on the number of active and inactive licensees, along with the number of complaints received to-date in FY 2017.

Mr. Warren reported about marketing efforts by a Board Approved CE Provider, who was sending out CE Program booklets, soliciting licensees to complete the program and send in a program fee. He explained that it was his understanding that these CE booklets were being mailed unsolicited by the licensee. Mr. Warren indicated that he and the Board's General Counsel would review the booklet material and write a letter to the Provider to obtain more information. Mr. Turner made a motion authorizing the Executive Director and General Counsel to write a letter to the CE Provider to obtaining information about the course being solicited by the Provider's brochure. The motion was seconded by Mr. Taylor and unanimously approved by the Board.

Mr. Warren also presented the Administrator's report which provided an overview of daily activities performed by staff since the last Board meeting in January.

Mr. Custred made a motion to accept the financial report as presented. The motion was seconded by Mr. Turner and unanimously approved by the Board.

Mr. Warren reported that he was working on Board terms and filling expired terms and had been contacted by the AFLCIO concerning Mr. Weaver's position.

The Board discussed sponsoring one topic per year as a CE program held in multiple locations across the State. They discussed having these programs in 2018 to coincide with the 2-year CE requirement. Mr. Wallace made a motion to authorize the Executive Director to pursue Requests For Proposals as discussed. The motion was seconded by Mr. Turner and unanimously approved by the Board.

Ms. Coody presented the General Counsel Report. She indicated that all was going well with the complaint cases and their investigation, and had no new business to report.

The Board again discussed the matter of students being eligible to take the Journeyman Electrician exam after graduating from an electrical program, similar to an exit exam, and that their license would be pending until evidence of experience has been submitted. The Board discussed potential misrepresentation to the public about licensed electrical contractors and Journeyman Electricians. Ms. Coody explained that the Board's statute does not allow for the process of exam without experience. Following further discussion, Mr. Turner made the motion to deny the request for student eligibility to take the exam, based on the Board's statute. The motion was seconded by Mr. Wallace and unanimously approved by the Board.

Mr. Wallace made a motion to approve the three CE Providers as presented, excluding One Dollar CE LLC, and to request an audit of the One Dollar CE's course. The motion was seconded by Mr. Taylor and unanimously approved by the Board.

Mr. Taylor made the motion to approve the Reciprocity Electrical Contractor applications as presented (a list available for viewing in the Board's official Book of Minutes). The motion was seconded by Mr. Meadows and unanimously approved by the Board.

Mr. Wallace made a motion to approve the Journeyman Electrician applications for examination as presented (a list available for viewing in the Board's official Book of Minutes). The motion was seconded by Mr. Turner and unanimously approved by the Board.

Mr. Taylor made a motion to approve the Electrical Contractor applications for examination as presented (a list available in the Board's official Book of Minutes). The motion was seconded by Mr. Meadows and unanimously approved by the Board.

The Board further discussed requests by CE Providers for a roster of licensees. Mr. Turner made a motion to obtain from individuals and CE Providers the following information: they are to fully disclose who they are and who they represent, indicate how the roster will be used, if there will be any mail-outs to Board licensees, and to provide a copy of the material to be mailed out to the licensees for the Board's advance approval. The motion was seconded by Mr. Wallace and unanimously approved by the Board. The Board also discussed a fee for providing a roster of licensees. Mr. Warren indicated that he would review this matter further and present more information to the Board for their consideration.

The next regularly scheduled meeting of the Board is scheduled May 8, 2017 at 10:00 a.m.

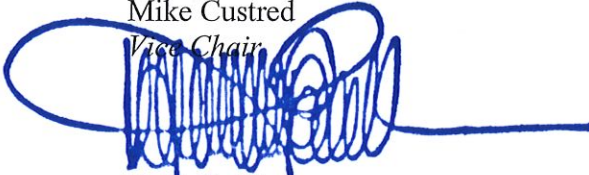
There was no further business of the Board and Mr. Stutts adjourned the meeting at 11:30 a.m.

Respectfully submitted,



Mike Custred

Vice Chair



Keith E. Warren

Executive Director

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